



APPLICATION FORM

APPLICANT INFORMATION

Applicant name (agency): County of Mendocino	
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Federal Tax ID#: 94-6000520	

Person authorized to sign grant agreement, amendments, and Request for Funds:	
Name: Darcie Antle	Title: Chief Executive Officer
Telephone: (707) 234-6034	Email: antled@mendocinocounty.org

PROJECT INFORMATION

Project Title: Mendocino County Sea Level Rise Resiliency Strategy	
LCP/LCP Segment: City of Fort Bragg, City of Point Arena, Mendocino County	
Project Location	
City/Geographic area: Mendocino County	
County: Mendocino	
Project Timeline	
Start date: 10/01/2023	End date: 10/31/2025

Signature: 

Date: 8/21/2023



CALIFORNIA COASTAL COMMISSION
LCP LOCAL ASSISTANCE GRANT PROGRAM
NON-COMPETITIVE GRANT APPLICATION

Applicant: County of Mendocino

Project: Mendocino County Sea Level Rise Resilience Strategy

Application Date: 9/2/2022; Revised 9/30/2022; 5/26/2023; and 8/16/2023.

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Project Description

The scope of the proposed project consists of planning and development of a coordinated and organized Sea Level Rise Resilience Strategy (SLRRS) for Mendocino County, utilizing consultant support, in collaboration with community input from public and private stakeholders across the region. The overall goal is to develop a roadmap for future project development in Mendocino County by establishing baseline conditions, forecasting potential impacts from sea level rise (SLR) in multiple scenarios and timescales, and developing a list of priority resilience or mitigation projects for which future funding can be pursued. The SLRRS will consider the entire Mendocino County Coastal Zone.

This project will be a collaborative approach between public, private, and Tribal stakeholders, and will incorporate existing modeling tools/frameworks and risk assessment methodologies, current best-practice nature-based solutions, anticipated constraints, and lessons learned from our neighboring coastal counties when available. Community engagement will include a total of five (5) public-facing community outreach sessions and six (6) additional stakeholder planning sessions, alongside a public-facing survey to gather additional data from residents and stakeholders who are unable to attend the outreach sessions. The input provided by the public and the participating stakeholder groups will be used to generate the SLRR Strategy project list and lead to greater buy in and collaboration in pursuing these projects in the future.

This comprehensive SLRRS will be used to inform future policy and planning decisions and can serve as a guiding document for the County, Tribal organizations, special districts, local jurisdictions, including both incorporated and unincorporated areas, and transportation agencies such as the California Department of Transportation (CalTrans) and the Mendocino Council of Governments (MCOG), and other stakeholders to seek funding for technical studies, preliminary design, or implementation of natural adaptation strategies to reduce the current and future risks of sea level rise. It will also be used to inform future LCP updates. This Mendocino County SLRRS will represent an initial step towards ensuring a sustainable and vibrant Mendocino County coastline.

Task Descriptions and Schedule

TASK 1: PROJECT IMPLEMENTATION AND GRANT MANAGEMENT

1.1 GRANT AGREEMENT KICKOFF

Hold grant agreement kick-off meeting with California Coastal Commission (CCC) staff to review grant procedures, expectations, invoicing, reporting, and other relevant grant information. The County will prepare a summary of key information following the meeting and provide it to all attendees.

1.2 PROJECT MANAGEMENT

General project management, County and Consultant coordination, tracking project budgets and schedules, and ensuring the project is on track to be completed within the appropriate timeframes and grant deadlines.

1.3 GRANT MANAGEMENT

Develop grant progress reports and reimbursement requests, communicate with CCC staff, as necessary, to adjust the grant agreement schedules, deliverables, etc. Submit quarterly progress reports and quarterly reimbursement requests.

Task 1 Deliverables:

- *Quarterly Grant Progress Reports*
- *Quarterly Grant Reimbursement Requests*
- *One Grant Final Report*

Owner(s): County of Mendocino

TASK 2: PROCURE CONSULTANT

2.1 PROCURE CONSULTANT

County staff will develop a Request for Proposals (RFP) to solicit a qualified consultant to lead the development of the Mendocino County Sea Level Rise Resilience Strategy (SLRRS) in accordance with CCC objectives, post the RFP on the Mendocino County [Open RFP Portal](#), assess and score the proposals received per the scoring matrix established in the RFP, select highest scoring consultant, and complete contract negotiations. The County will send a draft RFP to CCC staff for review and input prior to finalizing the RFP for distribution. The consultant selection process will be completed using State-approved procurement procedures.

Task 2 Deliverables:

- *Draft Request for Proposals*
- *Request for Proposals*

Owner(s): County of Mendocino

TASK 3: SLR STRATEGY PLANNING

3.1 BASELINE SEA LEVEL RISE POLICY LCP UPDATE:

Mendocino County will prepare an update to the Mendocino County Local Coastal Plan (LCP) Section 3.4 Hazards Management and any other related sections that includes policies relating to sea level rise, including at a minimum baseline sea level rise policies of the type described by the Local Government Sea Level Rise Working Group. These draft

sea level rise baseline policies will be sent to CCC staff for review and comment, and the Planning Division will incorporate comments from CCC staff as necessary. In addition, the draft sea level rise baseline policies will be submitted to the Board of Supervisors for review, comment and adoption, and made available for public comment. The County will prepare and submit an LCP amendment package (possibly as a de minimis update) to the CCC with the adopted sea level rise baseline policies.

3.2 EXISTING CONDITIONS ANALYSIS AND MEMORANDUM

The County and Consultant will review, summarize, and synthesize existing resources, including tribal cultural resources, where data is available, to develop a baseline understanding of existing conditions on the Mendocino County coast (including both incorporated and unincorporated areas) which may include reviewing resources such as, but not limited to, the Multi-Jurisdictional Hazard Mitigation Plan (which contains information regarding assets of the County of Mendocino, the City of Fort Bragg, and the City of Point Arena), the Municipal Service Reviews (MSRs) conducted by the Mendocino County Local Agency Formation Commission (LAFCo) of coastal special districts, Geographic Information Systems (GIS) mapping data for the Mendocino County coastline, including topography, groundwater distribution, with a particular focus on areas with emergent groundwater (if any), existing infrastructure, and key wildlife and aquatic habitat areas, and historical information, including photographs, of the Mendocino County coastline (including both incorporated and unincorporated areas) over time. This may also include delineating areas of the Mendocino County coastline into different planning zones to provide a more effective framework for discussing vulnerabilities, impacts, and potential mitigation strategies.

From the existing conditions analysis, the County and Consultant will develop a Mendocino County Coastal Existing Conditions Memorandum (Memorandum) to be shared with stakeholders (see Subtask 3.3), who will then have an opportunity to provide feedback and input before the Memorandum is finalized. A draft of the Memorandum will also be sent to CCC staff for review and comment, and the County will incorporate comments from CCC staff as necessary.

The goal of this task is to inventory existing infrastructure, habitat, and other values potentially at risk from SLR and establish the “baseline condition” of the Mendocino County coastline in its current state.

3.3 STAKEHOLDER OUTREACH AND PUBLIC ENGAGEMENT KICKOFF

This task will consist of outreach and engagement with stakeholders to confirm participation in the project, establish lines of communication between stakeholders and the County and consultant team, coordinate meeting availability, and solicit any relevant

information that each stakeholder may already have or have access to for use in developing the Existing Conditions Analysis.

This will also include **one (1)** stakeholder kickoff meeting in which the project and its goals will be introduced, relevant stakeholder information will be requested, and an opportunity for feedback on the overall project approach and considerations for risk assessment prioritization will be provided. This Stakeholder Outreach and Public Engagement kickoff will also inform stakeholders of the need for project concepts and request any concepts that they have already been considering be submitted for inclusion in the SLR Resilience Strategy. The County will coordinate directly with the City of Fort Bragg and City of Point Arena to align this project with Fort Bragg's recently awarded Round 8 LCP grant to assess sea level rise concerns specifically at Noyo Harbor and the City of Point Arena's SLR update for the Arena Cove area. The County will also conduct at least one (1) meeting directly with CalTrans to coordinate resource sharing and participation, in addition to inviting CalTrans to all stakeholder and public planning session.

The County and Consultant will also create and publish an online survey which will allow members of the public or stakeholder groups to submit feedback and project concepts electronically and at their convenience.

3.4 SLR ANALYSIS AND RISK ASSESSMENT

The Consultant will use existing modeling tools/frameworks and risk assessment methodologies to analyze the potential impacts of various SLR scenarios using Statewide and CCC guidance and categorizations of SLR impacts on at least two timescales (such as year 2050 and 2100); identify the most useful tools for this analysis, including resources such as the National Oceanic and Atmospheric Administration (NOAA) Sea Level Rise Viewer, the United States Geological Survey (USGS) Coastal Storm Modeling System (CoSMoS), and many others to conduct the SLR analysis, which will follow current best practices.

This analysis is to provide a broad understanding of SLR concerns and an overall understanding of which coastal community assets, including habitat and ecosystems, are most consistently threatened under varying SLR models.

Following completion of the analysis using existing modeling tools and frameworks, a risk assessment will be conducted to determine and prioritize risks to community resources, infrastructure, such as the California Coastal Trail and other coastal access segments/assets, critical ecosystems and habitat, tribal cultural resources, groundwater resources, with a particular focus on the potential for saltwater intrusion, and other features of interest. Risk assessment methodology will be established through utilizing existing guidelines and best practices for SLR analysis consistent with the CCC's Sea Level

Rise Guidance as well as integrating stakeholder feedback received during the stakeholder kickoff meeting and through the online survey.

The County expects the Consultant will provide insight into risk assessment methodology, which may consider categories such as exposure to SLR, sensitivity to SLR impacts, and adaptive capacity, with numeric scores assigned to each category. Scoring assets through the risk assessment process will create a preliminary prioritization of assets at risk from SLR and the relative importance of mitigating impacts for each of these assets. The SLR Analysis and Risk Assessment Memorandum drafted during this task will be shared with stakeholders and the public to solicit effective feedback during the subsequent phase of the project. The draft SLR Analysis and Risk Assessment Memorandum will also be sent to CCC staff for review and comment, and the County will incorporate comments from CCC staff as necessary.

Task 3 Deliverables:

- *Draft sea level rise baseline policies*
- *Locally adopted sea level rise baseline policies*
- *Submission of LCP amendment package to Coastal Commission with locally adopted sea level rise baseline policies*
- *Draft Mendocino County Coastal Existing Conditions Memorandum*
- *Final Mendocino County Coastal Existing Conditions Memorandum*
- *Draft SLR Analysis and Risk Assessment Memorandum*
- *SLR Analysis and Risk Assessment Memorandum*

Owner(s): County of Mendocino and Consultant

TASK 4: SLR RESILIENCE STRATEGY AND POLICY DEVELOPMENT

4.1 PUBLIC WORKSHOPS AND STAKEHOLDER PLANNING SESSIONS

The County and consultant will host at least **five (5)** public workshops, geographically distributed to the extent feasible, with at least one workshop to be held in each incorporated coastal community, Fort Bragg and Point Arena, and the unincorporated communities of the Town of Mendocino and Gualala.

Public workshops will include an overview of the project and its goals, a summary of the SLR Analysis and Risk Assessment Memorandum, and an opportunity to provide feedback on the document through open discussion and other methods.

This process will include seeking public input on adaptation project concepts, with an emphasis on nature-based solutions, generate and prioritize a list of mitigation project concepts for inclusion in the final SLR Resilience Strategy, though hearing the public's

general feedback regarding mitigation priorities, assets in need of protection, and interest in participating in future projects will also be valuable.

In addition to the public workshops, a minimum of **six (6)** stakeholder planning sessions will be hosted, either in-person or virtual, to solicit feedback from stakeholder groups including public agencies and special districts, Native Tribes, State Agencies including CalTrans and State Parks, and environmental advocacy groups.

The primary goal of the sessions will be to generate and prioritize a list of mitigation project concepts for inclusion in the final SLRRS , with a focus on nature-based solutions and benefits to community resiliency. The online survey developed in Subtask 3.3 will also be made available to project stakeholders for both submitting mitigation project concepts and further publicizing the survey to increase public participation.

4.2 SLR RESILIENCE STRATEGY INITIAL DRAFT

Following both the public outreach and stakeholder planning sessions, the County and consultant will synthesize the information developed in Task 2, the feedback received and project concepts during the public outreach and stakeholder planning sessions, and the project concepts provided into a draft Mendocino County SLRRS. This draft document will describe baseline, existing conditions, community resources, important habitat and ecosystems, existing infrastructure, such as the California Coastal Trail and other coastal access segments/assets, groundwater resources, and other assets at risk of impact from SLR.

The initial Draft will also provide the results of the SLR Analysis and Risk Assessment, methodology utilized, anticipated SLR impacts, and a catalog of potential mitigation projects, using the risk assessment framework to prioritize projects for future project development.

Upon completion, the Initial Draft will be made available to all interested stakeholder groups and the public for review and comment. The Initial Draft will also be sent to CCC staff for review and comment, and the County will incorporate comments from CCC staff as necessary.

4.3 LCP UPDATE DRAFT LANGUAGE DEVELOPMENT

Based on the reports and input produced in Task 3 and Subtasks 4.1 and 4.2, the County will prepare an update to relevant sections of the Mendocino County Local Coastal Plan (LCP) Section 3.4 (Hazards Management) that incorporates a narrative on the SLRRS and a preliminary set of draft Hazard Management policies that address sea level rise. The County will also consider updates to other relevant portions of the LCP, including and Appendix 3 of the Coastal Element (Geotechnical Evaluation Requirements) and the related Hazards Map and Coastal Zoning Code Sections 20.500 (Hazard Areas) and

20.532.07 (Geologic Hazards—Evaluation and Supplemental Application Information) . The draft policies and (if applicable) geotechnical evaluation requirement updates will be submitted to the Board of Supervisors for review and comment. Following the Board of Supervisors hearing, staff will update and/or complete the draft SLR policies and update (if applicable) related Appendix 3 and Coastal Zoning Code Sections 20.500 (Hazard Areas) and 20.532.07 (Geologic Hazards—Evaluation and Supplemental Application Information), which will then be submitted to staff at the CCC for review and comment under Subtask 4.4. The policies will be incorporated into an update to Section 3.4 Hazards Management (and updates to other relevant portions of the LCP such as Appendix 3 and Coastal Zoning Code sections 20.500 and 20.532.07 if applicable) and a future LCP Amendment. These documents will be the basis for the development of draft LCP policies.

In December 2022, the County of Mendocino was awarded competitive LCP Local Assistance Program Round 8 grant funding to complete a multi-element update of its LCP and the draft policy language developed during this task will be incorporated during that project’s LCP update activities.

It is anticipated that the work product, once adopted and certified (after the grant period), will provide a higher level of certainty for County staff, landowners and businesses when processing local coastal development permits within the Coastal Zone while reducing CCC appeals of such permits which, in turn, would reduce CCC staff workload.

4.4 PUBLIC AND CCC INPUT

Following completion of the draft SLRRS and proposed policy language, the County and consultant will host at least **two (2) public meetings** to present the initial draft and policy language to the public and interested stakeholders who will then have an opportunity to ask questions and provide comments in person. The County will also accept comments on the draft document in writing, either electronically or through hard copies. The initial draft and policy language will also be provided to the CCC for staff review and feedback.

4.5 SLR RESILIENCE STRATEGY AND POLICY UPDATE FINAL DRAFT

After receiving the final round of input from the public, stakeholders, and CCC staff, the consultant will catalog input received on the initial draft SLRRS, develop a matrix of comments received and responses to those comments, and revise into a Final SLRRS and proposed language for updates to hazards sections of the LCP, which will be presented to the Mendocino County Board of Supervisors for approval and adoption, as appropriate.

The final SLRRS will serve as the roadmap for Mendocino County’s future SLR adaptation and can be used to support future funding applications for planning, design, and implementation of SLR mitigation projects.

Task 4 Deliverables:

- *Draft LCP Hazards Management Element update language*
- *Final LCP Hazards Management Element update language (to be incorporated in the LCP as part of the awarded Round 8 grant project LCP-22-06)*
- *Draft LCP Appendix 3 (Geotechnical Evaluation Requirements) update language*
- *Final LCP Appendix 3 (Geotechnical Evaluation Requirements) update language (to be incorporated in the LCP as part of the awarded Round 8 grant project LCP-22-06)*
- *Draft Coastal Zoning Code Sections 20.500 (Hazard Areas) and 20.532.07 (Geologic Hazards—Evaluation and Supplemental Application Information) update language*
- *Final Coastal Zoning Code Sections 20.500 (Hazard Areas) and 20.532.07 (Geologic Hazards—Evaluation and Supplemental Application Information) update language (to be incorporated in the LCP as part of the awarded Round 8 grant project LCP-22-06)*
- *DRAFT Mendocino County SLRRS*
- *Final Mendocino County SLRRS*

Owner(s): County of Mendocino and Consultant

Schedule

Proposed Start/End Dates:

Task 1. Project Implementation and Grant Management	October 2023-October 2025
1.1 Grant Agreement Kickoff	October 2023
1.2 Project Management	October 2023-October 2025
1.3 Grant Management	October 2023-October 2025
Outcome/Deliverables: a. Kickoff b. Quarterly Grant Progress Reports c. Quarterly Grant Reimbursement Requests d. One Grant Final Report	a. October 2023 b. Quarterly c. Quarterly d. October 2025
Task 2. Consultant Procurement	October 2023-December 2023
2.1 Procure Consultant	October 2023-December 2023
Outcome/Deliverables a. Draft Request for Proposals b. Request for Proposals	a. October 2023 b. November 2023
Task 3. SLR Strategy Planning	January 2024-August 2024
3.1 Baseline Sea Level Rise Policy LCP Update	January 2024-June 2024
3.2 Existing Conditions Analysis and Memorandum	January 2024-March 2024
3.3 Stakeholder Outreach and Public Engagement Kickoff	February 2024-March 2024
3.4 SLR Analysis and Risk Assessment	April 2024-August 2024
Outcome/Deliverables a. Draft sea level rise baseline policies b. Locally adopted sea level rise baseline policies c. Submission of LCP amendment package to Coastal Commission with locally adopted sea level rise baseline policies d. Draft Mendocino County Coastal Existing Conditions Memorandum e. Final Mendocino County Coastal Existing Conditions Memorandum f. Draft SLR and Risk Assessment Memorandum g. LR Analysis and Risk Assessment Memorandum	a. February 2024 b. May 2024 c. June 2024 d. February 2024 e. March 2024 f. July 2024 g. August 2024
Task 4. SLR Resilience Strategy and Policy Development	August 2024-October 2025
4.1 Public Workshops and Stakeholder Planning Sessions	August 2024-October 2024
4.2 SLR Resilience Strategy Initial Draft	November 2024-March 2025

4.3 LCP Policy Language Development	March 2025-June 2025
4.4 Public and CCC Input	June 2025-July 2025
4.5 SLR Resilience Strategy Final Draft	August 2025-October 2025
Outcome/Deliverables a. Draft LCP Hazards Management Element update language b. Final LCP Hazards Management Element update language (to be incorporated in the LCP as part of the awarded Round 8 grant project LCP-22-06) c. DRAFT LCP Appendix 3 (Geotechnical Evaluation Requirements) update language d. Final LCP Appendix 3 (Geotechnical Evaluation Requirements) update language (to be incorporated in the LCP as part of the awarded Round 8 grant project LCP-22-06) e. Draft SLR Resilience Strategy f. Final Mendocino County SLR Resilience Strategy	a. May 2025 b. June 2025 c. May 2025 d. June 2025 e. March 2025 f. October 2025

Benchmark Schedule

ACTIVITY	COMPLETION DATE
Execute Contract with Consultant	December 2025
Existing Conditions Analysis and Memorandum	March 2024
LCP Amendment Package with adopted sea level rise baseline policies	June 2024
SLR Analysis and Risk Assessment	August 2024
SLR Resilience Strategy Initial Draft	March 2025
LCP Hazards Management Element update language	June 2025
SLR Resilience Strategy Final Draft	October 2025

Budget

Funding Request: \$ 342,736

Total Project Cost: \$ 342,736 ,

<i>County of Mendocino</i>	CCC Grant Total	Match/Other Funds	Total (LCP Grant Funds + Match/Other Funds)
LABOR COSTS¹			
County/City Staff Labor			
Task 1 – Project Implementation and Grant Management	\$13,200	\$0	\$13,200
Task 2 – Consultant Procurement	\$6,600	\$0	\$6,600
Task 3 – SLR Resilience Strategy Planning	\$9,159	\$0	\$9,159
Task 4 – SLR Resilience Strategy Development	\$30,120	\$0	\$30,120
Total Labor Costs	\$59,078	\$0	\$59,078
DIRECT COSTS			
Consultants²/Partners			
Consultant A			
Task 1 – Project Implementation and Grant Management	\$27,500	\$0	\$27,500
Task 2 – Consultant Procurement	\$0	\$0	\$0
Task 3 – SLR Resilience Strategy Planning	\$103,950	\$0	\$103,950
Task 4 – SLR Resilience Strategy Development	\$147,400	\$0	\$147,400
Consultants Total	\$278,850	\$0	\$278,850
Total Direct Costs	\$278,850	\$0	\$278,850
OVERHEAD/INDIRECT COSTS³			
Total County/City Staff Overhead/Indirect Costs	\$5,908	\$0	\$0
TOTAL PROJECT COST	\$342,736	\$0	\$342,736

¹ Amount requested should include total for salary and benefits.

² All consultants must be selected pursuant to a bidding and procurement process that complies with all applicable laws.

³ Indirect costs include, for example, a pro rata share of rent, utilities, and salaries for certain positions indirectly supporting the proposed project but not directly staffing it. Amount requested for indirect costs should be capped at 10% of amount requested for "Total Labor."

RESOLUTION NO. 22-175

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS AUTHORIZING FILING OF AN APPLICATION FOR THE SEA LEVEL RISE RESILIENCY STRATEGY PROJECT TO THE CALIFORNIA COASTAL COMMISSION LCP LOCAL ASSISTANCE GRANT PROGRAM, IN THE AMOUNT OF \$100,000, AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE GRANT AGREEMENT AND SUBMIT ALL DOCUMENTS IF AWARDED

WHEREAS, the Budget Act of 2021 provides up to \$31 million to support the Coastal Commission's LCP Local Assistance Grant Program which awards grants to local governments to support coastal resiliency and updates to Local Coastal Programs (LCPs); and

WHEREAS, the California Coastal Commission, under the authority of the California Coastal Act, may provide financial assistance to support coastal planning and has approved a grant program to provide such financial assistance for LCP planning; and

WHEREAS, the goal of the grant program is to develop new or updated LCPs in conformance with the California Coastal Act and to promote coastal resiliency and address the effects of climate change; and

WHEREAS, grant proposals submitted under this grant program must complete Local Coastal Program (LCP) planning work with special emphasis on coastal resiliency and addressing the effects of climate change and sea-level rise; and

WHEREAS, the County of Mendocino has an effectively certified LCP; and

WHEREAS, the County of Mendocino desires to pursue a project that would ultimately result in the completion and submittal for certification by the California Coastal Commission of an Amendment to the LCP, in whole or in part; and

WHEREAS, the County of Mendocino commits to and agrees to fully support a planning effort intended to amend a certified LCP pursuant to the provisions of the California Coastal Act, with full public participation and coordination with the Coastal Commission staff.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Mendocino hereby:


1. Directs County of Mendocino staff to submit the grant application package attached hereto as Attachment 1 to the California Coastal Commission to provide financial and planning assistance, under authority of the California Coastal Act, in the amount of \$100,000 to fund the project more particularly described in the grant application package.
2. Authorizes the Chief Executive Officer of the County of Mendocino to execute, in the name of the County of Mendocino all necessary applications, contracts and agreements and amendments thereto to implement and carry out the grant application package attached hereto, and any project approved through approval of the grant application.

The foregoing Resolution introduced by Supervisor Mulheren, seconded by Supervisor McGourty, and carried this 16th day of August, 2022, by the following vote:

AYES: Supervisors McGourty, Mulheren, Haschak, Gjerde, and Williams
NOES: None
ABSENT: None


WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.


ATTEST: DARCIE ANTLE
Clerk of the Board



Deputy

APPROVED AS TO FORM:
CHRISTIAN M. CURTIS
County Counsel






TED WILLIAMS, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

BY: DARCIE ANTLE
Clerk of the Board



Deputy